

SD DOMBO UNIVERSITY OF BUSINESS AND INTEGRATED DEVELOPMENT STUDIES FACULTY OF PUBLIC POLICY AND GOVERNANCE

The logo for DAAD (German Academic Exchange Service) consists of the letters 'DAAD' in a bold, blue, sans-serif font.

Application for the WAC-SRT/DAAD Scholarships

CALL FOR APPLICATIONS FOR ADMISSION AND AWARD OF GERMAN ACADEMIC EXCHANGE SERVICE (DAAD) SCHOLARSHIPS FOR THE MPhil DEVELOPMENT MANAGEMENT PROGRAMME

Notice is hereby given for applications for admission and DAAD Scholarships for the MPhil Development Management Programme for the 2022/2023 Academic Year under the West African Centre for Sustainable Rural Transformation (WAC-SRT) at the SD Dumbo University of Business and Integrated Development Studies (SDD-UBIDS) at Wa, Ghana.

A. Programme:

MPhil. Development Management (2years)

B. Scholarship Application Requirements

To be admitted into the MPhil Development Management Programme, applicants **MUST** have at least:

- A first degree with a minimum of Second Class (Lower Division) in a related field from a recognized University or Tertiary Institution.
- Applicants who wish to apply for the DAAD scholarship, must possess a **First Degree with a minimum of Second Class (Upper Division) in a relevant field** from a recognized institution of higher learning. Note that your First Degree certificate should **NOT** be more than Six (6) years at the time of application.
- At the time of application, all applicants must have completed their **National Service and possessed relevant work experiences** before they are admitted into the Programme.
- Applicants for the DAAD Scholarship must include a cover letter, explaining their motivation for applying for the Scholarship.
- Submit an official Transcript of academic records and a copy of previous degree certificate.
- The applicant must include a short research proposal in his/her area research interest.
- Applicants for the DAAD scholarship must include a copy of their application form as part of the scholarship application package
- All applicants must pass a selection interview to be conducted by the University.

C. MODE OF APPLICATION INTO THE PROGRAMME

All applicants for the 2022/2023 Academic Year admissions are required to use the **UBIDS Online Admissions Portal**. The procedure for the online application process is as follows:

1. Make a payment of **GH¢ 120.00 (One Hundred and Twenty Ghana Cedis)** for the **UBIDS E-Voucher** for undergraduate programmes or **GH¢180.00 (One Hundred and Eighty Ghana cedis)** for Postgraduate programmes at any Ghana Commercial Bank (GCB), Agricultural Development Bank (ADB), Stanbic Bank and NIB Bank branches throughout the country or through mobile money service by dialing ***887*18# To All Networks**.
2. The E-Voucher contains the **PIN** and **Serial Number** required in completing the online form.

Alternatively:

Visit UBIDS online Admissions Portal at www.ubids.edu.gh/admissions with a **MasterCard** or **Visa** to make an online payment of **GH¢120.00(One Hundred Twenty Ghana Cedis) for undergraduate programmes or GH¢180.00 (One Hundred and Eighty Ghana cedis)** for Postgraduate Programmes.

Print the advice slip for future reference.

Access the online form by visiting our online admissions portal at www.ubids.edu.gh/admissions soon after payment.

- i. In completing the online form, students will be required to upload their **most recent passport size photographs** and **relevant certificates**
- ii. **A completed form is not considered until it is submitted.**
- iii. Applicants are advised to check thoroughly all details entered before finally submitting their online applications. **A form, once submitted, can only be viewed, but cannot be edited.**
- iv. Candidates are strongly advised to visit any **Ghana Post EMS Office** in the Country for assistance towards the return of the application documents (**see A**). Applicants are advised **not to post the forms themselves**. They should seek the advice and services of Ghana Post EMS.
- v. Applicants must print out application summary; attach results slips, certificates and all other relevant documents. These documents should be submitted in triplicates (**three copies each**) to the Assistant Registrar (Academic Affairs Section).
- vi. The application documents as specified in (vi) above should be addressed to:

**The Assistant Registrar (Academic & Student Affairs)
SD Dombo University of Business and Integrated Development Studies
P.O Box WA 64
Wa, UW/R, Ghana**

- vii. Foreign applicants should also post **three copies** of the application documents mentioned in (v) by express mail to the same address in (vi). For clarity, foreign candidates should post their application documents to:

**The Assistant Registrar (Academic & Student Affairs)
SD Dombo University of Business and Integrated Development Studies
P.O Box WA 64
Wa, UW/R, Ghana**

viii. All applicants (foreign and Ghanaian) should send a scanned copy of the application form and all documents in (v) above to the Coordinator of Academic Programmes, West African Centre for Sustainable Rural Transformation (WAC-SRT), through this email: ekuusaana@ubids.edu.gh and copy the Assistant Registrar (Academics & Student Affairs) through this email: mueen7@yahoo.com. It is important that scanned copies of your application are emailed as a single pdf file to the designated officers to support the application process. Incomplete applications will not be considered during the selection process.

Deadline for Applications: 30th May 2022

Enquiries

For further enquiries contact the following numbers during working hours – 8am to 5pm from Monday to Friday:

Tel. +233-204088762 or +233-507122125

Email: mueen7@yahoo.com or ekuusaana@ubids.edu.gh.

Website: <https://ubids.edu.gh/announcements/sdd-ubids-admissions-opens>